

Mossbourne Community Academy

Admission Arrangements for 2025/26



Year 7 Admissions

Definitions

In this document the following words and expressions (unless the context requires otherwise) have the following meanings:

Mossbourne Community Academy – Throughout this document the terms ‘Mossbourne Community Academy’ and ‘the academy’ refer solely to the academy school located at 100 Downs Park Road, Hackney, E5 8JY. It should be noted that Mossbourne Community Academy acts as its own admission authority.

Hackney Education - is the name used by Hackney Council for the part of the council that provides education services. Hackney Education is not a separate entity and is part of the Children and Young People’s Directorate of Hackney Council. All references to Hackney Education mean Hackney Council. Hackney Education co-ordinate admission to all secondary schools in Hackney as part of the Pan-London agreement.

Siblings - Brothers and sisters living at the same address as the child for whom the application is being made. This includes half brothers and sisters, step brothers and sisters who live at the same address.

Computerised Measuring System – Using a computerised measuring system distances, supplied by Hackney Education, are measured in a straight line from the child’s home address to the main entrance of the school using eastings and northings. These are geographical references as provided by The National Land and Property Gazetteer. The eastings and northings are not necessarily located to the front door of the home address. Home to school distances generated by this system are used solely to determine which zone an application is considered in, and

are not used as an admission criteria to determine whether an offer is made.

Inner Zone – The area defined by the computerised measuring system as being within a radius of 1km of the academy’s front gate

Middle Zone – Any location from 1km to 2.3km of the academy’s front gate

Outer Zone- Any location from 2.3km-4km of the academy’s front gate

CAT test – The Cognitive Abilities Test (CAT4 Level C) designed by GL Assessments which is designed to test a child’s ability in four areas: verbal, non-verbal, spatial and quantitative

CAT score – The mean result attained by an individual pupil on the CAT test

Band – The ability group into which an applicant is placed on the basis of their CAT score

Random Computerised Lottery – The process of allocation of places using a random computerised lottery system developed by a software company, independent of the academy and its sponsors

Process of Application

This policy will be administered fairly and impartially in accordance with the School Admissions Code 2021.

Mossbourne Community Academy has operated as an academy since 2004 and its admission arrangements will form part of Hackney Education's co-ordinated admissions scheme. The academy uses the following timetable for applications each year (exact dates within the months may vary from year to year) agreed by Hackney Education and intended to secure a co-ordinated approach to admissions for parents/carers and pupils:

- a. **September:** the academy will publish on its website information about the arrangements for admission for the following academic year, including criteria for dealing with over-subscription. This will include details of the open evening for prospective pupils and their parents to visit the academy. The academy will also provide information to Hackney Education for inclusion in the composite prospectus, as required
- b. **September:** the academy will hold an open evening

- c. **October:** closing date for application forms to be returned (exact date to be specified)
- d. **November:** applications considered as part of Hackney Education's coordinated admission arrangements
- e. **December-January:** applications considered by the academy and a list of applications ranked in accordance with the academy's oversubscription criteria sent to Hackney Education
- e. **March:** offers of places notified in writing to parents by the home local authority

 **Consideration of Applications**

The academy's published admission number is 216. The academy will consider all applications for places. Where fewer than 216 applications are received, the academy will offer places to all those who have applied.

Notwithstanding the above paragraph, the academy may refuse admission to particular applicants in cases where fewer than the published admission number have applied. The ability to refuse applications applies to applicants who have been permanently excluded from two or more other schools and the ability to refuse admission runs for a period of two years from the date of the last exclusion. Exclusions that took place before the child concerned reached compulsory school age do not count for this purpose and this provision does not apply to children with Education, Health and Care Plans (EHCPs); children who were reinstated following a permanent exclusion; and children who would have been reinstated following a permanent exclusion had it been practicable to do.

The academy may also, outside the normal admissions round, refuse admission to pupils where the academy considers that the admission of a child with challenging behaviour would prejudice the provision of efficient education or the efficient use of resources at the school. In this situation the case would be referred to the local authority for action under the fair access protocol.

 **Procedure for Allocating Places, Including Dealing with Oversubscription**

All children applying to the academy will be asked to sit the CAT test. If the number of applications to the academy, in a particular year, exceeds the number of places available then the results of this test will be used for the purpose of assisting the academy in placing applicants into one of four ability bands.

Children will be placed into one of four ability bands, A, B, C and D dependent on their CAT score. The boundaries of each band reflect the national range of abilities and are as follows:

Band	CAT score
Band A	Above 110
Band B	101-110

Band C	91-100
Band D	90 and below

Where an applicant is unable to take the test, the applicant will be allocated an appropriate band on the basis of an assessment from the child's current primary school.

Having received a band allocation on the basis of their CAT score, each child will then be allocated to the Inner, Middle or Outer zone on the basis of the proximity of their home address to the academy using a GIS system. The academy will not normally undertake measurements for individual parents upon request.

 **Oversubscription Criteria**

Of the 216 places available at the academy, 25% will be available to each of the four bands. These shall then be divided between the inner, middle and outer zones giving 50% to the inner zone, 30% to the middle zone and 20% to the outer zone. This gives the following numbers per band and zone as follows:

- Band A Inner – 27 places
- Band A Middle – 16 places
- Band A Outer – 11 places
- Band B Inner – 27 places
- Band B Middle – 16 places
- Band B Outer – 11 places
- Band C Inner – 27 places
- Band C Middle – 16 places
- Band C Outer – 11 places
- Band D Inner – 27 places
- Band D Middle – 16 places
- Band D Outer – 11 places

Children with Education, Health and Care Plans (EHCPs), for whom the academy is named on the EHCP, are admitted ahead of other applicants but will be included in the band and zone allocation into which they fall. Children with an EHCP and those meeting priority I to V, living further than 4km from the academy's front gate will still be considered in the outer zone for the band in which they are placed

Starting with the inner zones of each band working from Band A to Band D in order, then the middle and outer zones in each band working from band A to band D in order, places shall be allocated according to the following oversubscription criteria:

- I A looked after child or a child who was previously looked after, but immediately after being looked after became subject to an adoption order, child arrangement order or special guardianship order including those children who appear (to the Academy Trust) to have been in state care outside of England and ceased to be in state care as a result of being adopted. For Internationally Adopted Previously Looked After Children (IAPLAC), the Academy Trust will follow the guidance issued by the Department for Education on

IAPLAC. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

- II Children with a Child Protection Plan, for whom Mossbourne Community Academy is their nearest school
- III Children with a sibling on roll at the academy in Years 7 to 13 at the time of application
- IV Children of staff who work full time at Mossbourne Community Academy, with at least two years' continuous employment by Mossbourne Community Academy or where the academy reasonably considers a member of staff has been recruited for a position for which there is a demonstrable skill shortage
- V Children on roll at Mossbourne Parkside Academy at the time of application

If the total number of applicants meeting oversubscription criteria I-V in any one band and zone exceeds the stated number then places shall be allocated from the alternative zones within the same band, if available. For example, if Band A Outer Zone required more places, these would be taken alternatively from the other zones in Band A starting with the zone nearest the school, if they are available. In the case of it not being possible to offer all of the children in all of the oversubscription criteria a place, then those applicants offered places will be decided at random from within that criterion.

All remaining places in each band and the inner, middle and outer zone will then be allocated amongst remaining applicants in that band and zone using a random computerised lottery. In the case of twins or multiples, if one child is allocated a place through the lottery their sibling(s) will automatically be allocated a place from the band and zone in which they have been placed.

In the event of a tiebreak a random computerised lottery will be used.

Requests for Admission Outside the Normal Age Range

Parents seeking a place outside the normal age group at transfer from Year 6 to Year 7, or any other time of the school year (in-year transfer) and wish this to continue, should read the guidance regarding out of normal age group admissions in Hackney Education's Secondary School Transfer Guide available at [Hackney Education](#). Please note that such requests will only be agreed in very exceptional circumstances.

Operation of Waiting List

In-year Admissions

The academy will participate in the arrangements published by Hackney Education, which provide for the allocation of places in line with the academy's admissions policy and the maintenance of a waiting list of pupils applying to the academy, should no vacancies be available at the time of application.

In September, banded waiting lists will be maintained for one term, in Year 7 only, using pupils' band positions from secondary transfer. Pupils who have not taken the banding test will be allocated to the appropriate band on the basis of an alternative assessment; where possible KS2 SATs results will be used. During this first term, vacancies arising in each band will be allocated to a pupil from the same band. Within each band, priority will first be given to pupils who meet criteria I-IV below in the order in which they are written and thereafter using a random computerised lottery.

After the first term in Year 7, and in all subsequent years, all places will be allocated in the same way. Priority will first be given to pupils who meet priority I-IV below in the order in which they are written here. If a place arises when there is no child meeting criteria I-IV, then places will be allocated from all pupils on the waiting list for that year using a random computerised lottery. In any tie-break situation, a random computerised lottery will be used.

- I A looked after child or a child who was previously looked after but immediately after being looked after became subject to an adoption order, child arrangement order or special guardianship order including those children who appear (to the Academy Trust) to have been in state care outside of England and ceased to be in state care as a result of being adopted. For Internationally Adopted Previously Looked After Children (IAPLAC), the Academy Trust will follow the guidance issued by the Department for Education on IAPLAC. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.
- II Children with a Child Protection Plan for whom Mossbourne Community Academy is their nearest school
- III Children of staff who work full time at Mossbourne Community Academy, with at least two years' continuous employment by Mossbourne Community Academy or where the academy reasonably considers a member of staff has been recruited for a position for which there is a demonstrable skill shortage

- IV Children with a sibling on roll at the academy, in Years 7 to 13 at the time of application, who are joining the academy at any time beyond the standard Year 7 entry point

Year 9 Admissions

The Academy will admit up to 20 pupils each year into Year 9 who demonstrate an aptitude for rowing. This number will be in addition to the standard number of 216.

Parents should complete Hackney's in-year application form **in addition to** a supplementary information form that asks specific questions in relation to assessing a pupil's aptitude for rowing. Both forms must be completed and both forms are available from Hackney Education. The supplementary information form can also be downloaded from the academy's website.

Forms must be completed and returned by **30th April**. The in-year application form must be returned to Hackney Education at the address on the form. The supplementary information form must be returned directly to the academy. If there are more applicants who have an aptitude for rowing than places available, priority will be given to those who score the highest in the physiological aptitude test.

Details of the aptitude test are available at www.mca.mossbourne.org

Selection of candidates will be undertaken using an aptitude test designed and carried out by the Head of Rowing. Successful candidates will be informed by **30th June**.



Mossbourne Sixth Form Admission Arrangements for 2025-2026

This policy will be administered fairly and impartially in accordance with the School Admissions Code 2021.

The Mossbourne Sixth Form has capacity for 400 students, across two year groups. The admission number for entry to Year 12 is 200. Students are eligible to apply from Mossbourne Community Academy and Mossbourne Victoria Park Academy as well as from other schools. The number of external applicants admitted in 2024 was XX.

*This figure will be updated once known.

Minimum GCSE Entry requirements:

For all applicants the minimum academic requirements must be met. Students must have already have met these requirements or be predicted to meet them. School references will be sought for this purpose.

Applicants will have gained 7 GCSEs at Grade 5 (or equivalent), including English Language and maths. In addition, the minimum course requirements for each subject must be met, as specified in the **Mossbourne Sixth Form Subject Guide** which can be found on the website: www.mossbourne.org

Application Process

The deadline for applications is 15th January of the calendar year of admission. Late applicants will only be considered if space remains in the Mossbourne Sixth Form. Students making late applications should be aware that spaces may only be available on a limited number of courses.

Applicants who meet, or who are predicted to meet, the minimum entry requirements will be offered a consultation meeting before confirming their options.

Students must notify the academy of their grades on results day to allow places to be confirmed.

Conditional Offers

Applicants who meet, or are predicted to meet, the minimum course and entry requirements will be notified of conditional offers by the second Friday of the summer term of the year of application. Applicants not offered a conditional place will also be notified on this date.

Allocating places on oversubscribed courses once results are known

The Governors will allocate places on oversubscribed courses in the following order:

- To a looked after child or a child who was previously looked after but immediately after being looked after became subject to an adoption order, child arrangement or special guardianship order including those children who appear (to the Academy Trust) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions. For Internationally Adopted Previously Looked After Children (IAPLAC), the Academy Trust will follow the guidance issued by the Department for Education on IAPLAC.
- To students with the highest average points score (APS) in their GCSEs, which must include English Language and maths



Mossbourne Sixth Form Admission Arrangements for 2025-2026

Tie Breaker in the case of two applicants scoring the same APS

- Internal and external candidates- priority is given to internal candidates
- Two or more internal candidates- places are awarded via an externally verified lottery
- Two or more external candidates- places are awarded via an externally verified lottery

Appeals

In the event of a place not being offered at the Mossbourne Sixth Form, the applicant has the right of appeal to an independent appeals panel. Appeals will be heard during September.

Waiting list

Any vacancies that occur from 15 March of the year of application (including on results day to students not meeting the conditions of their offer) will be offered to students on the waiting list which will be ranked in accordance with the published oversubscription criteria.

Entry to Year 13

Entry to Year 13 is not automatic, and is assessed on the basis of the successful completion of Year 12.

Admission of Students Educated out of Year group

The Mossbourne Sixth Form will adhere to the School Admissions Code with regard to the admission of students educated out of year group.

Applicants with an Education, Health and Care Plan (EHCP)

Applicants with an Education, Health and Care Plan (EHCP) who are admitted through a different process will be offered a place where the Mossbourne Sixth Form, after consultation with the Local Authority, has been named on the EHCP as the appropriate post-16 provision. Applicants will need to meet the minimum entry and subject-specific academic requirements.



MCA Rowing Academy Supplementary Information Form

Section A: Personal Information

First Name:..... Surname:..... Date of Birth:.....

Address:.....

Gender: Male / Female Current School:.....

Parent / Guardian Name:..... Contact Number(Mobile)

Parent / Guardian Contact Email Address:.....

Contact Number.....(Home) Contact Number(Work)

Section B: Physiological Information

Height.....(cm)

Arm span (cm)

Weight.....(kg)

Seated Height..... (cm)

250m Ergo Sprint:.....

7 Stroke Max Test:.....

10 minute ergometer coaching progress / coachability:.....

45 minute on water rowing coaching progress / coachability:.....

*Please note, some tests will not be conducted on the day of consultation.

Section C: Sporting Experience Profile

Sports currently participated in	For how long (years)?	Frequency (number of training sessions / week) during season?	Level participating at (Local / Regional / National / International)?

Section D: Additional Information

Please use the space below to provide any additional / relevant information to your application

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On receipt of this form, students and their parents will be contacted by the academy to arrange physical testing dates and times.

Please send this form to rowingacademyadmissions@mca.mossbourne.org